

The Just Groop Ltd

Weekly Timesheet

Week Ending: _____

Please ensure that the signed timesheet is sent back to us no later than 10.30am on Monday, failure to do so may result in the candidate not being paid on time. If you have any queries or questions please don't hesitate to contact us – 0203 405 3186

Date: _____

PO/Project Ref: _____

Candidate Name	Mon	Tue	Wed	Thu	Fri	Sat	Sun	TOTAL

Client Signature:

Client Name:

Company Name:

Date Signed:

Hours/Days will be paid based on the information that is supplied in this timesheet. It is the client's responsibility to ensure that this information is accurate. (For day rates just tick the days the candidate has worked).

By signing this timesheet you are confirming you agree to The Just Groop Ltd Terms of Business and that the work has been completed to a satisfactory standard.

Office Contact Details:

- Office@just-group.co.uk / a.southby@just-group.co.uk
- 0203 405 3186